



The South African Police Service hereby invites unemployed graduates who conform to the requirements for a twelve (12) months Graduate Recruitment Scheme at **National Head: Directorate for Priority Crime Investigations (DPCI)**. The Graduate Recruitment Scheme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

**Generic requirements:**

- \*Be a South African citizen.
- \*Must be in possession of National Senior Certificate or equivalent (NCV L4).
- \*Must have no previous criminal conviction(s) or case(s) pending.
- \*Applicants must be unemployed, never employed in field of the advertised post and never participated in an internship programme in the relevant field of the post.
- \*Applicants must be residents of the Province where the post is advertised.
- \*Applicants are restricted to apply for only three (3) posts (complete a separate application form for each post reference number). **(Letter from the Institution not older than two (2) years must be attached).**

**Graduate Intern:** Tertiary Qualification is required (Statement of Results must be attached).

**Student Intern:** Practical experience required by the Tertiary Institution in order for learners to finalise their qualification **(letter from the Institution not older than two (2) years must be attached).**

**NB: STIPEND FOR THIS CATEGORY WILL BE DETERMINED BY THE DIVISIONAL COMMISSIONER: HUMAN RESOURCE DEVELOPMENT: SOUTH AFRICAN POLICE SERVICE**

**PROVINCIAL LEVEL**

The following posts are advertised to be considered as part of the Graduate Recruitment Scheme in the South African Police Service.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Financial Investigation)  
**Location:** Eastern Cape, DPCI, East London

**Ref Number: DPCI INT 01/2024**

**Additional Requirements:**

\*Be in possession of a Bachelor's Degree in forensic Accounting /Sciences and Technology / Accounting /Auditing /National Diploma in Auditing recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\* Assist with conducting financial analysis about financial investigations \*Assist to analyse bank statements using Excel \* Assist to analyse financial reports \* Assist with identifying trends, modus operandi, and red flags on bank statements analysed \* Assist with preparing spreadsheets, graphs, and charts to help illustrate financial trends \* Assist to prepare, review a variety of complex financial data \* Assist to compile detail statement of an investigation conducted with financial findings \*Liaise with financial investigators \* Assist to Presenting financial analysis findings to the Commander.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Assets Forfeiture)  
**Location:** Eastern Cape, DPCI, East London

**Ref Number:** DPCI INT 02/2024

**Additional Requirements:**

\*Be in possession of a Bachelor's Degree in forensic Accounting /Sciences and Technology / Accounting /Auditing /National Diploma in Auditing recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist with determining how various functions of the section depend on one another and propose changes \* Assist in producing and presenting new ideas and concepts to managers about office management inclusive of human, logistical, and financial resources.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Financial Investigation)  
**Location:** Free State, DPCI, Bloemfontein

**Ref Number:** DPCI INT 03/2024

**Additional Requirements:**

\*Be in possession of a Bachelor of Accounting Science in internal audit/Financial Accounting/Bachelor of Forensic Sciences / Technology Forensic investigation / B Com in Business Management / National Diploma in Accounting Science recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\* Assist in conducting financial analysis about financial investigations \*Assist to analyse bank statements using Excel \* Assist to analyse financial reports \* Assist in identifying trends, modus operandi, and red flags on bank statements analysed \* Assist in preparing spreadsheets, graphs, and charts to help illustrate financial trends \* Assist to prepare, review a variety of complex financial data \* Assist to compile detail statement of an investigation conducted with financial findings \*Liaise with financial investigators \* Assist to Presenting financial analysis findings to the Commander.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Financial Investigation)  
**Location:** Gauteng, DPCI, Germiston

**Ref Number:** DPCI INT 04/2024

**Additional Requirements:**

\*Be in possession of a Bachelor of Accounting Science in internal audit/Financial Accounting/Bachelor of Forensic Sciences / Technology Forensic investigation/ B Com in Business Management / National Diploma in Accounting Science recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist in conducting financial analysis about financial investigations \*Assist to analyse bank statements using Excel \* Assist to analyse financial reports \* Assist in identifying trends, modus operandi, and red flags on bank statements analysed \* Assist in preparing spreadsheets, graphs, and charts to help illustrate financial trends \* Assist to prepare, review a variety of complex financial data \* Assist to compile detail statement of the investigation conducted with financial findings \*Liaise with financial investigators \* Assist to Presenting financial analysis findings to the Commander.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Digital Forensic)  
**Location:** Gauteng, DPCI, Germiston

**Ref Number: DPCI INT 05/2024**

**Additional Requirements:**

\*Be in possession of a Diploma/Degree/ B Tech in Digital Forensics /Information Technology Management/ Information Systems/ Computer Science /Business Information / Information Technology (software development) / B Com in Business Management / Forensic Investigation recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist with Analysing computer systems and recovering data \*Assist with Gathering computer/digital evidence \*Assist with Processing crime scenes \*Assist in conducting interviews with victims, suspects, and witnesses \*Assist with Fusing computer network attack analyses with criminal and counter-intelligence investigations and operations \*Assist to Identifying elements proving a crime occurred \*Assist in recovering files and examining them for information.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Financial Investigation)  
**Location:** KwaZulu-Natal, DPCI, Durban

**Ref Number: DPCI INT 06/2024**

**Additional Requirements:**

\*Be in possession of a Diploma/Degree/ B Tech in Digital Forensics /Information Technology Management/ Information Systems/ Computer Science /Business Information / Information Technology (software development) / B Com in Business Management / Forensic Investigation recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level

**Core Functions:**

\* Assist with conducting financial analysis about financial investigations \*Assist to analyse bank statements using Excel \* Assist to analyse financial reports \* Assist with identifying trends, modus operandi, and red flags on bank statements analysed \* Assist with preparing spreadsheets, graphs, and charts to help illustrate financial trends \* Assist to prepare, review a variety of complex financial data \* Assist to compile detail statement of an investigation conducted with financial findings \*Liaise with financial investigators \* Assist to Presenting financial analysis findings to the Commander.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Specialised Investigation (Asset Forfeiture)  
**Location:** KwaZulu-Natal, DPCI, Durban

**Ref Number: DPCI INT 07/2024**

**Additional Requirements:**

\*Be in possession of a Diploma/Degree/ B Tech in Digital Forensics /Information Technology Management/ Information Systems/ Computer Science /Business Information / Information Technology (software development) / B Com in Business Management / Forensic Investigation recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level

**Core Functions:**

\*Assist with conducting an effective asset based on assets forfeiture investigations \*Assist in conducting basic assets to gather and obtain statements or information for assets forfeiture on the identified targets. Assist in analysing the document and compiling statement for submission to the Assets Forfeiture Unit. Meet or consult with the relevant stakeholders relating to the identification and trace of assets and properties.

**Post:** Administrative Intern (02 posts)  
**Section:** Priority Crime Specialised Investigation (Financial Investigation)  
**Location:** Mpumalanga, DPCI, Mbombela

**Ref Number:** DPCI INT 08/2024

**Additional Requirements:**

\*Be in possession of a Bachelor's Degree in forensic Accounting /Sciences and Technology / Accounting /Auditing /National Diploma in Auditing recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\* Assist with conducting financial analysis about financial investigations \*Assist to analyse bank statements using Excel \* Assist to analyse financial reports \* Assist with identifying trends, modus operandi, and red flags on bank statements analysed \* Assist with preparing spreadsheets, graphs, and charts to help illustrate financial trends \* Assist to prepare, review a variety of complex financial data \* Assist to compile detail statement of an investigation conducted with financial findings \*Liaise with financial investigators \* Assist to Presenting financial analysis findings to the Commander.

**Post:** Administrative Intern (1 post)  
**Section:** Serious Organised Crime Investigation  
**Location:** Mpumalanga, DPCI, Mbombela

**Ref Number:** DPCI INT 09/2024

**Additional Requirements:**

\*Be in possession of a Bachelor's Degree in forensic Accounting /Sciences and Technology / Accounting /Auditing /National Diploma in Auditing recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist with administering the sourcing of cases for investigation focusing on Serious Organised Crime. \*Assist in administering data integrity. \*Assist in profiling all known suspects for linking purposes. \*Assist in updating the records of the investigations on the relevant systems. \*Assist in conducting Audits and Inspections on other systems and registers maintained by the units.

**Post:** Administrative Intern (02 posts)  
**Section:** Priority Crime Specialised Investigation (Digital Forensic)  
**Location:** Western Cape, DPCI, Bellville

**Ref Number:** DPCI INT 10/2024

**Additional Requirements:**

\*Be in possession of a Diploma/Degree in Financial Investigation/Auditing/Forensic Financial Investigation recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist with ensuring thorough and professional investigation in the case, providing assistance to the criminal investigating officer of the DPCI by investigating the financial aspects relating to the criminal investigation. \*Assist in ensuring thorough and professional investigation in cases on request of the NDPP and in conjunction with the prosecuting authority. \*Assist in maintaining and upkeep of vehicles, equipment, and resources.

**Post:** Administrative Intern (1 post)  
**Section:** Priority Crime Management Centre  
**Location:** Western Cape, DPCI, Bellville

**Ref Number:** DPCI INT 11/2024

**Additional Requirements:**

\*Be in possession Diploma/Degree in Statistical analysis/Forensic Investigation/Political Science recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist with ensuring an effective incident and Nodal point service that will address all Priority Crime threat incidents crime scenes and all profiles related. Assist in ensuring an effective Priority threat analysis and investigation based on intelligence-led and problem-solving policing practices through a multidisciplinary case-planning process. \*Assist in ensuring an effective major case and project investigation process that will address all identified Priority Crime threats based on intelligence-led and problem-solving policing practices through multidisciplinary case planning processes. \*Assist in ensuring effective control and utilisation of all physical resources allocated to the incumbent.

**Post:** Administrative Intern (02 posts)  
**Section:** Serious Commercial Crime Investigation  
**Location:** Western Cape, DPCI, Bellville

**Ref Number:** DPCI INT 12/2024

**Additional Requirements:**

\*Be in possession of a Diploma/Degree in Accounting/Financial Accounting recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

**Core Functions:**

\*Assist with schedules for charge sheets on funds stolen by suspects. \*Assist with the indexing of all the additional charges. \*Assist in indexing of statements and documentation obtained during investigation and search and seizures. \*Assist in drafting of section 205 subpoenas for court in the application for documentation. \*Assist with the collection and filing of statements and documentation in case dockets. \*Assist in administering the source documents for the monthly PIMER and crime return. \*Assist in gathering of data and information for the PIMER and crime return.

**GENERAL:**

- Only the official application form for the internship programme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- The post particulars and reference number of the post must be correctly specified on the application form.
- A Curriculum Vitae must be submitted together with the application form.
- **Uncertified copies of an applicant's ID document, National Senior Certificate and all post school educational qualifications with statement of results obtained must also be submitted and attached to every application. No faxed or e-mailed applications will be considered.**  
All short-listed candidates will be subjected to fingerprint screening.
- Applications must be mailed timeously. Late applications will not be accepted or considered. The closing date for all applications is **2024-05-17**.
- If an applicant is short-listed, it can be expected of him/her to undergo a personal interview. Short-listed applicants may be subjected to security clearance.
- Correspondence will be conducted with successful interns only. If you have not been contacted within 2 months after the closing date of this advertisement, please accept that your application

was unsuccessful.

- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- A stipend will be paid according to proof of relevant qualification.
- Recommended candidates will be expected to sign a 12-month internship contract.
- Graduate Recruitment Scheme in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

<b>ENQUIRIES:</b>
Lt-Colonel JP Koole: Tel no. <b>(012) 846 4045</b>
Captain TM Nkuna: Tel no. <b>(012) 846 4045 / 071 481 3655</b>
PPO SW Seimela; MP Phukubye Tel no. <b>(012) 846 4332 /4318</b>

<b>APPLICATIONS POSTED:</b>
The Section Commander Personnel Management: Directorate for Priority Crime Investigation (DPCI); Private Bag X1500, <b>Silverton,</b> 0127.

**(For attention Capt TM Nkuna)**

<b>APPLICATIONS HAND DELIVERED OR COURIERED</b>
Directorate Priority of Crime Investigation (DPCI) Head Office. No.1 Creswell Road Promat Building, <b>Silverton.</b> 0127

**We welcome applications from persons with disAbilities**

