



The South African Police Service hereby invites unemployed graduates who conform to the requirements for a twelve (12) months Graduate Recruitment Scheme at **Limpopo Province**: The Graduate Recruitment Scheme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

Generic requirements:

- *Be a South African citizen;
- *Must be in possession of National Senior Certificate / Senior Certificate / National Certificate Vocational (level 4);
- *Must have no previous criminal conviction(s) or case(s) pending;
- *Applicants must be unemployed, never employed in field of the advertised post and never participated in an internship programme relevant to the field of the post;
- * Proof of residential address to be attached;
- *Applicants are restricted to apply for only three (3) positions and complete separate application forms for each post reference number.

Intern categories with minimum requirements:

Graduate Intern: Tertiary Qualification is required (Statement of Results must be attached).

Student Intern: Practical experience required by the Tertiary Institution in order for learners to finalise their qualification (letter from the Institution must be attached).

NB: Stipend for each category will be determined by the Divisional Commissioner Human Resource Development: South African Police Service

PROVINCIAL LEVEL: LIMPOPO

The following posts are advertised for the consideration of the graduate scheme programme into the South African Police Service.

Post : Legal Administrative Intern (2 Posts)
Section : Legal Practitioner
Location : Limpopo: Prov. Legal Service
Ref Number : LIM INT 01/2020

Additional Requirements:

Be in possession of an applicable three (3) years Diploma/Degree in LLB/Law, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level or relevant qualification in the field of the post.

Core Functions:

*Assist with: Provide legal assistance in preparing legal documents and correspondence; Preparing and compiling documentary exhibits; Conducting of investigations on the facts of cases; Provide assistance with research on legal matters; Accompany legal officers during consultations; General office administration.

Post : Intern (2 posts)
Section : Communication
Location : Limpopo: Prov. Communication
Ref Number : LIM INT 02/202

Additional Requirements:

Be in possession of an applicable three (3) year National Diploma / Degree in Language studies / Linguistics / Journalism / Public Relations, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level or relevant qualification in the field of the post.

Core Functions:

*Assist with: Conducting research to uncover interesting and significant news; Gather, corroborate and interpret data; Interview key persons (witnesses, sources etc.) to obtain more information; Use findings to construct a well-written article; Retain awareness of the readers' point of view; Obtain first-hand information by being present in happenings; Receive assignments or investigate news leads/tips; Comply with the moral code of the profession

Post : Social Work Intern (1 post)
Section : Social Worker
Location : Limpopo: Prov. Employee Health & Wellness
Ref Number : LIM INT 03/2020

Additional Requirements:

*Be in possession of a recognized Social Work Degree (SAQA accredited NQF level 6) registered as a Social worker with the South African Council of Social Service Professions (SACSSP) and submit proof (certified copy) of valid registration for the 2020/2021 financial year.

Core Functions:

*Assist with: Render the advance and complex Police Social Work Services work-focus assessments; Render comprehensive occupational social work to the client system by means of Social Work Service' capacity building programmes (primitive-, work-person- and workplace interventions); Render comprehensive occupational social work services to the client system by means of Restorative Interventions; Render comprehensive occupational social work services to the client system by means of application of Social Work Community Model; Implement the multi-disciplinary approach interventions within the Employee Health and Wellness environment; Execute standard social work administrative practices.

Post : Psychologist Intern (1 post)
Section : Psychologist
Location : Limpopo: Prov. Employee Health & Wellness
Ref Number : LIM INT 04/2020

Additional Requirements:

*Be in possession of an Honours degree in Psychology (in one of the acknowledged categories); Registered with the Health Professions Council of South Africa as a Psychometrist or Registered Counsellor and submit proof of valid registration for financial year 2020/2021. Postgraduate Qualification and Computer literacy will be an added advantage.

Core Functions:

*Assist with: Psychological evaluation and assessment services which include, amongst others: Psychometric testing for entry level candidates, specialised units and assessment centres for SMS posts; Facilitate organisational diagnosis services; Present Mental Health and other EHW programmes; Provide integrated EHW services; Organise/facilitate Psychological Services and other integrated EHW projects and events; Render counselling and debriefing services; Render support and care services to SAPS members and their families.

Post	: Intern (18 posts)		
Section	: Finance		
Location	: Limpopo:	Westernburg SAPS:	Ref Number: LIM INT 05/2020
		Apel SAPS:	Ref Number: LIM INT 06/2020
		Botlokwa SAPS:	Ref Number: LIM INT 07/2020
		Mogwadi SAPS:	Ref Number: LIM INT 08/2020
		Tubatse SAPS:	Ref Number: LIM INT 09/2020
		Malamulele SAPS:	Ref Number: LIM INT 10/2020
		Leboeng SAPS:	Ref Number: LIM INT 11/2020
		Dennilton SAPS:	Ref Number: LIM INT 12/2020
		Levubu SAPS:	Ref Number: LIM INT 13/2020
		Tshamuthumbu SAPS:	Ref Number: LIM INT 14/2020
		Waterpoort SAPS:	Ref Number: LIM INT 15/2020
		Saselamani SAPS:	Ref Number: LIM INT 16/2020
		Tzaneen Cluster:	Ref Number: LIM INT 17/2020
		Ritavi SAPS:	Ref Number: LIM INT 18/2020
		SaamboubregSAPS	Ref Number: LIM INT 19/2020
		Bela Bela SAPS	Ref Number: LIM INT 20/2020
		Thabazimbi SAPS:	Ref Number: LIM INT 21/2020
		Tom Burke SAPS:	Ref Number: LIM INT 22/2020

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in B Com Accounting / Bachelors of Accounting Sciences in Financial Accounting / B Com in Financial Management / Business Administration / Business Management/ Cost Management and Accounting / Public Finance Management and Administration, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level or relevant qualification in the field of the post. *Computer Literacy will be an added advantage.*

Core Functions:

*Assist with: Administrative functions in relation to budget management; Salaries and maintenance, Claims and expenditure management; Co-ordinating the training budget; Maintaining the budget and coordinate the expenditure of sections and units; Verifying payroll printout; Observing the utilization of funds; Capturing and allocate approved budget; Compliance with the prescripts in National Treasury

Post	: Intern (11 posts)		
Section	: Finance		
Location	: Limpopo:	Westernburg SAPS:	Ref Number: LIM INT 23/2020
		Tzaneen SAPS:	Ref Number: LIM INT 24/2020
		Bela Bela SAPS:	Ref Number: LIM INT 25/2020
		Dennilton SAPS:	Ref Number: LIM INT 26/2020
		Malamulele SAPS:	Ref Number: LIM INT 27/2020
		Tubatse SAPS:	Ref Number: LIM INT 28/2020
		Levubu SAPS:	Ref Number: LIM INT 29/2020
		Ritavi SAPS:	Ref Number: LIM INT 30/2020
		Mogwadi SAPS:	Ref Number: LIM INT 31/2020
		Apel SAPS:	Ref Number: LIM INT 32/2020
		Saselamani SAPS:	Ref Number: LIM INT 33/2020

Additional Requirements:

*Be in possession of an applicable N6 certificate in in Financial Management / Business Management / Public Administration. Need practical experience in order to finalize qualification. Must have a letter from the Institution of Higher learning/TVET for experiential learning. *Computer Literacy will be an added advantage.*

Core Functions:

*Assist with: Administrative functions in relation to budget management; Salaries and maintenance, claims and expenditure management; Co-ordinating the station budget; Maintaining the budget and coordinate the expenditure of sections and units; Verifying payroll printout, monitor the utilization of funds; Compliance with the prescripts of National Treasury.

Post : Intern (18 posts)

Section : HR Practitioner

Location : Limpopo:

Jane Furse SAPS:	Ref Number: LIM INT 34/2020
Morebeng SAPS:	Ref Number: LIM INT 35/2020
Maleboho SAPS:	Ref Number: LIM INT 36/2020
Burgersfort SAPS:	Ref Number: LIM INT 37/2020
Hlanganani SAPS:	Ref Number: LIM INT 38/2020
Mecklenburg SAPS:	Ref Number: LIM INT 39/2020
Groblerdal SAPS:	Ref Number: LIM INT 40/2020
Rakgoadi SAPS:	Ref Number: LIM INT 41/2020
Siloam SAPS:	Ref Number: LIM INT 42/2020
Tshilwavhusiku SAPS:	Ref Number: LIM INT 43/2020
Hoedspruit SAPS:	Ref Number: LIM INT 44/2020
Gravelotte SAPS:	Ref Number: LIM INT 45/2020
Modjadjiskloof SAPS:	Ref Number: LIM INT 46/2020
Tolwe SAPS:	Ref Number: LIM INT 47/2020
Rankin`s Pass SAPS:	Ref Number: LIM INT 48/2020
Rust De Winter SAPS:	Ref Number: LIM INT 49/2020
Dorset SAPS:	Ref Number: LIM INT 50/2020
Giyani HRDC:	Ref Number: LIM INT 51/2020

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in Human Resource Management / Public Administration and Management / Business Administration / Office Administration / Office Management and Technology / Labour Relations, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level or relevant qualification in the field of the post. *Computer Literacy will be an added advantage.*

Core Functions:

*Assist with: Maintaining effective strategic human resource management; Administer effective Personnel Management practices within the province; Implementation of Human Resource Utilization (HRU) programs and procedures; General office administration and duties.

Post : Intern (25 posts)

Section : Supply Chain Management

Location : Limpopo:

Mashashane SAPS:	Ref Number: LIM INT 52/2020
Musina SAPS:	Ref Number: LIM INT 53/2020
Phalaborwa SAPS: (2 posts)	Ref Number: LIM INT 54/2020
Sekhukhune SAPS:	Ref Number: LIM INT 55/2020
Zaaiplaas SAPS:	Ref Number: LIM INT 56/2020
Mutale SAPS:	Ref Number: LIM INT 57/2020
Vhulaudzi SAPS:	Ref Number: LIM INT 58/2020
Namakgale SAPS:	Ref Number: LIM INT 59/2020
Lulekani SAPS:	Ref Number: LIM INT 60/2020
Bolobedu SAPS:	Ref Number: LIM INT 61/2020
Mahwelereng SAPS:	Ref Number: LIM INT 62/2020
Naboomspruit SAPS:	Ref Number: LIM INT 63/2020

Rooiberg SAPS:	Ref Number: LIM INT 64/2020
Northam SAPS:	Ref Number: LIM INT 65/2020
Witpoort SAPS:	Ref Number: LIM INT 66/2020
Polokwane SAPS:	Ref Number: LIM INT 67/2020
Seshego SAPS:	Ref Number: LIM INT 68/2020
Bela Bela SAPS:	Ref Number: LIM INT 69/2020
Thohoyandou SAPS:	Ref Number: LIM INT 70/2020
Tzaneen SAPS:	Ref Number: LIM INT 71/2020
Botlokwa SAPS:	Ref Number: LIM INT 72/2020
Ritavi SAPS:	Ref Number: LIM INT 73/2020
Sekgosese SAPS:	Ref Number: LIM INT 74/2020
Masemola SAPS:	Ref Number: LIM INT 75/2020

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in Supply Chain Management / Logistics / Transport Management, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level or relevant qualification in the field of the post. *Computer Literacy will be an added advantage.*

Core Functions:

*Assist with: Monitoring, planning and executing both capital and repairs and renovation projects; Conducting inspection to assess the conditions of building components such as mechanical components including building structural integrity and civil works; Ensuring that the supplier database is maintained and suppliers are rotated; Ensuring the National Transversal term contracts, Specific Period Contract and ad-hoc Contracts are maintained; Maintaining and preparing the invitation of price quotation for quotations applications are received; Ensuring that suppliers are paid on time; Maintaining procurement of fleet management; Management and administration of procurement, stocktaking, accounting and the disposal of movable fixed goods.

GENERAL:

- Only the official Application Form for the Graduate Recruitment Scheme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- **The post particulars and reference number of the post must be correctly specified on the Application Form.**
- An updated Curriculum Vitae must be submitted together with the application form.
- Certified copies of an applicant's ID document, National Senior Certificate and all post school educational qualifications with statement of results obtained must also be submitted and attached to every application. Certified copies should not be older than 6 months. No faxed or e-mailed applications will be considered.
- Applications must be posted/hand delivered timeously. Late applications will not be accepted or considered. The closing date for all applications is **2020-02-28**
- All short-listed candidates will be subjected to fingerprint screening.
- All short-listed candidates will undergo a personal interview. Short-listed applicants may be subjected to vetting.
- Correspondence will be conducted with successful candidates only. If you have not been contacted within 4 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- Recommended candidates will be expected to sign a 12 months Internship Contract.
- Graduate Recruitment Scheme in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

***Applications can be posted or hand delivered to:**

PROVINCE	NAME	CONTACT	EMAIL	HAND DELIVERED ADDRESS
LIMPOPO	Col Mongwe EJ	015 293 7007	Mongweej@saps.gov.za	81 Biccard Street Polokwane
LIMPOPO	Capt Manamela MM	015 293 7014/15		81 Biccard Street Polokwane(Office 15)
LIMPOPO	WO Seroma GC	015 293 7014/15		81 Biccard Street Polokwane(Office 15)

APPLICATIONS POSTED:

The Provincial Commissioner: Human Resource Development (Attention WO Seroma GC)

SA Police Service

Private Bag x9428

POLOKWANE

0700

We welcome applications from persons with disAbilities 